

**Friends of Carrollwood Cultural Center
Board Meeting
March 15, 2023
Carrollwood Cultural Center**

Board Members Present: Bill DeMare, *President*, Susan Baxter Gibson, *Vice President*, Alan Preston, *Treasurer*, Evelyn Bless, *Secretary*, Jenifer Mirin, Craig Ruska

Board Members Absent: Sophia Denicolo, Neil Smith

Staff Members Present: Paul Berg, *Executive Director*

Guests: Nancy Manning

Call to Order: At 11:45 am, Bill DeMare, *President*. Quorum present.

Pledge of Allegiance

Public Comment: None

1. Adoption of Agenda:

Motion: Craig Ruska, with change of agenda to move the Audit Review to first item.

Second: Susan Baxter Gibson

Motion Passed: 6 – 0

- 2. Audit Report:** Jerry Appleby and Ben from the firm Marsocci, Appleby & Company presented their Report to the Board for the year ending September 30, 2022. There were no findings and their recommendations are being looked into by the Finance Committee.

3. Consent Agenda Approval:

Board Minutes – February

Motion: Alan Preston moved to adopt the minutes as corrected.

Second: Craig Ruska

Motion Passed: 6 – 0

Governance Committee – February Minutes

Motion: Craig Ruska

Second: Jenifer Mirin

Motion Passed: 6 – 0

Executive Director's Report

Motion: Susan Baxter Gibson moved to adopt the report as amended.

Second: Alan Preston

Motion Passed: 6 – 0

4. Election of Directors:

Motion: Susan Baxter Gibson moved to re-elect the three directors whose terms were expiring to serve another three years, as of January 2023. These were Bill DeMare, Evelyn Bless and Neil Smith.

Second: Craig Ruska

Motion Passed: 6 – 0

5. **Finance Update:** Balance Sheet Cash at the end of February was \$123K plus a \$15K grant in receivable total of \$138K. Donations had major donors over by \$3K, and HOA contribution plus HOA events over by \$11.3K. Summer camp is off to a good start as of February. The Center is doing very well for the year so far.
6. **Strategic Planning Update:** Susan reported that the committee was working on Programs and Entertainment, and they should be finished by summer camp. Paul has broken the topic into three categories: theatre, community groups and featured entertainment. Bill suggested they consider a free lecture series, for example the way UT has lectures given by historical figures.
7. **Unfinished Business:** None
8. **New Business:** There was discussion of the Annual Meeting. It is not legally required. Bill suggested it be deferred for now, could be announced and held along with a regular Board meeting in the future if there is interest. Paul could still make his Annual Report and distribute it *via* e-blast. Susan brought up that the Board could use some younger members, and that this could help with creating an officer succession plan.
9. **Round Robin:** Jenifer complimented the Glass Menagerie director David J. Valdez and set designer Paul Berg. Evelyn will meet with Jenifer and anyone who would like help with using the Goggle Drive for document sharing. She will e-mail the Board Self-Assessment, and everyone should return their completed form by April 12. The Board should consider needs and come up with ideas for Board education to discuss next month. Craig brought up Board member responsibilities. Each director should consider the overall goals for 2023 and how they could help achieve them. Bill said that now we have survived the past years, it is time to look at education for the Board. Alan agreed with Craig that we should think about how to get better. We also need to honor, recognize and publicize Mary Ann Ratcliff's bequest. Paul invited all to the Blues and BBQ event this coming weekend, March 18.

Adjournment time: 12:45 pm
Submitted by: Nancy Manning