



PRESENTS

THE STUDENT/FACULTY ART SHOW



**CARROLLWOOD CULTURAL CENTER
NOVEMBER & DECEMBER 2023**

Application Deadline: Saturday, October 14, 2023

Drop off work: Monday, November 6, 2023 *(This is a 2-month exhibit that will have ONE art reception)*

Opening Reception: Friday, November 10, 2023 5:30 – 7:30 pm

Pick up work: Wednesday, January 3, 2024

**Questions? E-mail Michele Stone, Art Curator, curator@carrollwoodcenter.org
Or call (813) 230-3010 for more information.**



PLEASE READ CAREFULLY!

1. Show dates for Artists

Application deadline Saturday, October 14, 2023

Delivery of Artwork Monday, November 6, 2023 2:00 pm to 6:00 pm

Reception Friday, November 10, 2023 5:30 pm – 7:30 pm **(This is a 2-month exhibit that will have ONE art reception)**

Pick Up Wednesday, January 3, 2024 10:00 am – 1:00 pm. Work not picked up by 6:00 pm will be placed in the lobby.

- 1. ELIGIBILITY:** The Student/Faculty show is an art exhibit dedicated to ALL students, faculty and volunteers who have taken classes, worked or volunteered at the Carrollwood Cultural Center since January 2019. The artwork will be grouped in two categories: Children (Ages 5 – 17) and Adults (Ages 18+) *Please make notations on the Application and Indemnity forms. **Please note this is a family facility so no blatant violence, guns or nudity. Your art work must be original.** We accept 2D and limited 3D creations including watercolor, acrylic, oil, assemblage, encaustic, mixed media, sculpture, photography, etc. Open to all living students, faculty and volunteers within the State of Florida who are 5 years old and older.
- 2. SIZE REQUIREMENTS:** Large works, up to 50 inches in any direction are ideal and work may not be smaller than 8 in x 10 in. We have limited pedestals for 3-dimensional works. Very heavy pieces may require special handling. Small works are fine as long as they are framed properly. See attached framing guidelines. If you have specific questions or need to display unusual pieces, please email questions to curator@carrollwoodcenter.org.
- 3. Pricing: Up to 5 pieces per artist may be submitted completely FREE.** There are a limited number of entries, so please send in your application early!
- 4.** Every piece of art work entered in the show is required to have the artist's name, title, medium and contact information, affixed to the back or bottom. Please attend to this **BEFORE** you deliver your work. If art work is delivered without proper name/title, etc. *the art work will not be hung until it is labeled.* It is important that this is taken care of, as once the pieces are hung it's the only way to know for sure which piece is which, know what the label is and prepare the judges sheet. Otherwise there will be no information on the label and the artist will not be contacted for a sale, if they won an award, etc.
- 5.** Carrollwood Cultural Center is not liable for artwork submitted for exhibition. All artists will be required to sign an indemnity form before the work is hung. The Indemnity form is attached to this document and may be filled in and mailed with your entry, scanned and e-mailed, or brought with you when you deliver your work. Extra copies will be available on delivery.
- 6.** Art work not picked up on the final date will be auctioned off or donated to charity. We cannot store artwork safely. Please make arrangements to have your work picked up if you can't do it yourself. **Please do not drop off or pick up your work early.**
- 7.** Art work is hung until the end of the show, unless arrangements are made with the Curator for replacement. **The Curator understands that art may be purchased for Holiday gifts. IF this is the case, it is MANDATORY that the artwork be REPLACED with similar artwork of the same size.** **Do not remove any artwork before the date and time for pickup.** Call the Art Curator if you need assistance with this.
- 8.** Sales of any artwork are handled directly between the artist and buyer. The artist is required to pay 20% of the purchase price to Carrollwood Cultural Center when a sale is made. You may submit work that is NFS (not for sale) or POR (price on request), just note this on your application where you would put the price.
- 9.** We are a family friendly public venue in partnership with the Hillsborough County and have to follow specific guidelines; no nudes, controversial work that could be considered offensive, political or represent overt violence. Our venue is filled with children all the time!
- 10.** Send your application and indemnity agreement by mail and/or e-mail to **Michele Stone, Carrollwood Cultural Center, 4537 Lowell Road, Tampa, Florida 33618**, or by e-mail to curator@carrollwoodcenter.org. Remember to get your entries in early!
- 11.** Please read the "Hanging Requirements" very carefully. You **MUST** provide hanging hardware on the back of your frame. **Do not put your work in plastic frames, easel back frames, or frames that are not meant to be hung...we will reject artwork because of this!**

APPLICATION November & December 2022 – Student Faculty show

Artist Name _____ Age for under 18 _____

Address _____

City _____ State _____ Zip _____

Telephone _____ email _____

PLEASE EITHER TYPE OR PRINT YOUR INFORMATION LEGIBLY!

Entry 1

Title _____

Medium _____ Price _____ Framed Size _____

Entry 2

Title _____

Medium _____ Price _____ Framed Size _____

Entry 3

Title _____

Medium _____ Price _____ Framed Size _____

Entry 4

Title _____

Medium _____ Price _____ Framed Size _____

Entry 5

Title _____

Medium _____ Price _____ Framed Size _____

Fill out this form, scan it, and send it by e-mail to curator@carrollwoodcenter.org

or send by Postal Mail to Michele Stone, Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL 33618

****Please be sure to send in PDF's of your work as well. This will help the curator organize the work for hanging purposes.***

Also help us promote you by tagging us on your social media accounts.

FOLLOW US

facebook.com/carrollwoodculturalcenter

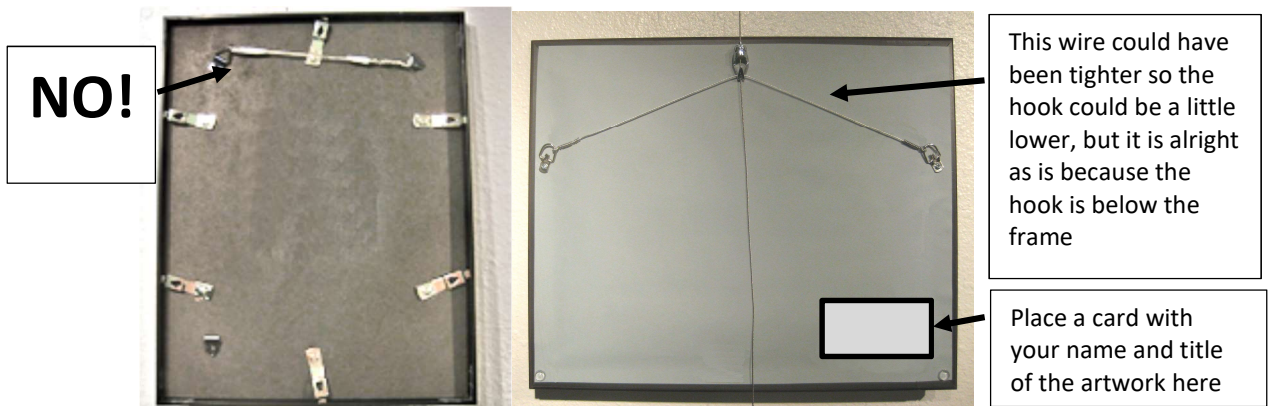
twitter.com/cwoodcenter

Instagram.com/carrollwoodculturalcenter

youtube.com/user/CwoodCulturalCenter



1. Your work will hang from stainless steel cables fitted with a sliding hook that attaches to your artwork's wire.
2. **THIS IS REALLY IMPORTANT! Please be sure to read these instructions and attend to these details work before you arrive at Carrollwood Cultural Center on delivery day.** We are **unable** to use saw tooth hangers, easel back frames, plastic sleeve frames or frames that are not fitted with hardware for a hanging wire. If there are any questions please ask a framer or store that sells frames. Artwork **MUST** have a wire on the back of the entries and this wire **MUST** be attached to the frame about 3 inches below the top of the frame, otherwise the stainless hook will show. (See the photos below.) Frames from craft stores are fine, but must be fitted with screw eyes attached to the wire and measure down from the top of the frame about 3 inches. We will **REJECT** work if we are unable to hang it! Gallery Personnel will be checking the artwork on delivery day for the wire and if it is not there you will be asked to get one and mount it properly. If you are unable to get your work back to us on the delivery day, the artwork will not be in the show and the fees will be forfeited!
3. PLEASE check your mattes and glazing and ensure that they are clean. Our lighting system shows up dirty fingerprints, scratches on plastic and grime on mattes that may normally be overlooked! Check frames for dings, scratches and nicks and cover them appropriately. Judges look at this and often will throw out work that is dirty or badly framed.
4. Gallery wrapped canvases must be finished on the sides with paint or tape. You must hide side stapled canvases with tape.
5. **YOU MUST** attach a card to the back of your work that states your NAME and the TITLE of your painting. Preferably on the lower left or right side of your work. We will be checking for this and if you do not have it on delivery day you will be asked to make one before you can enter your work. Please write or type this on white paper so we can read it. Thanks in advance....



(LEFT ABOVE) This Frame is not going to work! The wire is so close to the top of the frame the hook will show above the top of the frame. Also, those flimsy triangle fasteners often pull out and your artwork ends up on the floor which makes our Curator very unhappy. **(RIGHT ABOVE)** This is a perfect frame for hanging in our Galleries. Note that the wire is situated in such a way that the hook is below the top edge of the frame. The back is neat and the hardware is appropriate for use with wires.



INDEMNITY AGREEMENT

This Indemnity Agreement (the Agreement) is made and effective this _____ of _____, _____ year
day month

BETWEEN: (Indemnitors)	Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL 33618 and/or Hillsborough County, and/or Exhibiting Group, organization or club
AND The Exhibiting Artist: (Indemnitee)	Your Name _____ Your Address _____ City _____ State _____ Zip _____ Phone _____ email _____

Yes No Please add my email to receive e-news about The Gallery at the Carrollwood Cultural Center.

1. LIABILITY, LOSS OR DAMAGE

Indemnitor undertakes to indemnify Carrollwood Cultural Center, and Hillsborough County, from any and all liability, loss, or damage Indemnitee may suffer as a result of claims, demands, costs, or judgments against Indemnitor arising from any and all liability for damages occasioned by or to said artwork, or by any copyright violations that may exist.

2. DURATION

Indemnity under this agreement shall commence TODAY and shall continue in full force until artwork is picked up by the artist.

3. Indemnitor understands that Carrollwood Cultural Center may use photographs of them and/or their work in our press releases and other marketing venues without special permissions, but artist will retain all rights to their work.

4. ARTWORK THAT IS NOT PICKED UP

Indemnitor agrees that work not picked up by the artist within two months after a show officially ends, becomes the property of Carrollwood Cultural Center, who may dispose of the artwork at their discretion.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed at Carrollwood Cultural Center on the date indicated above.

INDEMNITEE

INDEMITOR

Michele Stone

Art Curator, Carrollwood Cultural Center
