

**Friends of Carrollwood Cultural Center
Board Meeting
October 19, 2022
Carrollwood Cultural Center**

Meeting was held at the center and on Google Meet

Board Members Present: Craig Ruska, Susan Baxter Gibson, *Vice President*, Bill DeMare, *President*, Sophia Denicolo, Neil Smith, Craig Nowicke, Alan Preston, *Treasurer*

Online: *Evelyn Bless, Secretary,*

Board Members Absent: Jenifer Mirin

Staff Members Present: Paul Berg, *Executive Director*

Guests: Ron and Nancy Manning

Call to order, quorum present, at 11:45 a.m. Bill DeMare, *President.*

Pledge of allegiance

Public Comment: Ron Manning expressed his gratitude to the center having been a founding member. He expressed concerns about changes made with the Big Band performance that are not positive. Paul explained that this was the first performance by the band in 2 years and the center crew was all new. Errors in the set up were made that will be corrected in the future. Paul also explained how scheduling is done and that sometimes it is difficult to get information from performers within the deadlines that they are given.

1. Adoption of Agenda:

Motion: Neil Smith

Second: Susan Baxter Gibson

Motion Passed: unanimous

2. Consent Agenda Approval:

Board Minutes: September

Executive Director's Report:

Governance Committee- September

Motion: Susan Baxter Gibson

Second: Craig Ruska

Motion Passed: Unanimous

3. Finance Update: Alan Preston reported that the center exceeded \$1 million dollars in income for the year for the first time in its history. The 2023 budget year has begun.

Motion to adopt the 2023 budget: Alan Preston

Second: Craig Ruska

Motion Passed: unanimous

4. **Board Handbook:** Evelyn Bless announced that the governance committee has completed the handbook. The changes reflect the way we are currently operating. Committees are now divided into standing and ad hoc. The handbook is on Google Drive. Paul will make copies for all directors by next week. Paul thanked Evelyn and the committee for completing this difficult work.
5. **Strategic Planning:** Paul attended the ribbon cutting of the New Tampa Cultural center. **Facilities update:** Paul met with a landscape architect who analyzed the landscape situation; he is putting together a drawing of how the design would look. Workers are coming in tomorrow to remove some planting, **Marquee:** Paul needs to get quotes for the Casey and Lowell sign and the studio sign. New carpet for the studio needs to be put on the list for 2023 improvements. Paul added replacing the sound board and the lighting board to the list of improvements is needed; entertainment that we bring in is limited by these capabilities. Paul wants to get pricing on these options to share with the board. Carpeting for the upstairs area is to be included in the estimates.
6. **New Business:** Evelyn expressed her concern about scheduling, and Bill reminded the board that this is the responsibility of the center staff.
7. **Unfinished Business:** none
8. **Round Robin:** Bill DeMare said "First Date" was a great performance with Craig Ruska this past weekend which he and his wife enjoyed. Bill also commented that at the Carrollwood Village Park there is a lack of interest in volunteering which could cause a serious problem for the community if it should be turned over to Friends of the Park. The park will have a table at the Saturday event to recruit volunteers. Neil said that he likes that everything is good after being so difficult. Nancy Manning said how wonderful the financial situation of the center is. A special thank you to Nancy for what she has done for the board on the Governance Committee.
9. Adjournment time: 12:50
Submitted by:
Linda Delapenha, recording secretary