

**Friends of Carrollwood Cultural Center
Board Meeting
September 21, 2022
Carrollwood Cultural Center**

Meeting was held at the center and on Google Meet

Board Members Present: Jenifer Mirin, Craig Ruska 15 minutes late, Susan Baxter Gibson, *Vice President*, Bill DeMare, *President*, Sophia Denicolo, Neil Smith

Online: Evelyn Bless, *Secretary*,

Board Members Absent: Craig Nowicke, Alan Preston

Staff Members Present: Paul Berg, *Executive Director*

Guests: Nancy Manning

Call to order, quorum present, at 11:45 a.m. Bill DeMare, *President*.

Pledge of allegiance

Public Comment: none

1. Adoption of Agenda:

Motion: Susan Baxter Gibson

Second: Sophia Denicolo

Motion Passed: unanimous

2. Consent Agenda Approval:

Board Minutes: August

Executive Director's Report:

Governance Committee- August

Motion: Susan Baxter Gibson

Second: Jenifer Mirin

Motion Passed: Unanimous

3. Audit Report: Gerald Appleby's assistant summarized the report to the board. Mr. Appleby went through the highlights of the report.

4. Finance Update: Paul Berg stated that center cash flow continues to be strong. \$53,000 as of this morning. More payments are due to come. 80% of revenue goes into programming.

5. Strategic Planning: Bill asked to defer the fund raising discussion until the board has more time. Susan and Paul and planning to meet about strategic planning.

Update: The carpet and hard flooring have been installed

6. New Business: none

7. Unfinished Business: none

8. Round Robin: Evelyn said that the governance committee is finished with their review of the handbook and it should be available for the board next month. Nancy said that the handbook will be ready next month and put on the available drive; be on the lookout for emails about this. Sophia is looking forward to volunteering at the center. Neil said that this was a good report from the auditors and nice to hear. Paul showed a new braille handbook for the center. He discussed his visit to the north Tampa center. Susan talked about setting up new board orientation and working with Evelyn. Craig talked about the programs for the weekend; they are not a sellout. Jenifer said that she enjoyed the show; the chorus is getting back together but there won't be a Christmas show.

9. Adjournment time: 12:41

Submitted by:

Linda Delapenha, recording secretary