

**Friends of Carrollwood Cultural Center
Board Meeting
April 20, 2022
Carrollwood Cultural Center**

Meeting was held at the center and on Google Meet

Board Members Present: Jenifer Mirin, Craig Ruska, *Vice President*, Susan Baxter Gibson, *Vice President*, Alan Preston, *Treasurer*, Bill DeMare, *President*, Evelyn Bless, *Secretary*, Neil Smith, Sophia Denicolo, Craig Nowicke arrived at 12:00

Online: none

Board Members Absent: none

Staff Members Present: Paul Berg, *Executive Director*

Guests: none

Call to order, quorum present, at 11:45 a.m. Bill DeMare, *President*.

Pledge of allegiance

Public Comment: none

1. Adoption of Agenda:

Motion: Alan Preston
Second: Neil Smith
Motion Passed: 8-0

2. Consent Agenda Approval:

**Board Minutes-March
Executive Director's Report:**

Motion: Bill DeMare
Second: Jennifer Mirin
Motion Passed: 8-0

- 3. Annual Report:** Paul Berg explained the Annual Report and its distribution. He discussed the New Tampa Cultural Center and how it will be developed. Bill DeMare recommended that the center form a committee to present ideas to develop a proposal for the new cultural center. Susan Baxter Gibson and Craig Ruska volunteered to be on the committee. The committee's mission is to determine if this proposal is something the board wants to do.
- 4. Board Self-Assessment:** Evelyn Bless explained the process that will occur in May. It focuses on how members feel the board is working. The last assessment was positive. The assessments should be returned to Evelyn by the end of the month. Evelyn reviewed the makeup of committees and term limits, which are rarely used. There is an executive committee, finance, governance, ED performance review, and strategic oversight committee, which hasn't met for a while. Susan Baxter Gibson will be the liaison for the strategic planning committee and the staff and the board as an assignment of the VP. There are ad hoc committees also, and Bill feels that as a small board these can be established as needed.

Motion: Bill DeMare moved to make Susan Baxter Gibson the permanent VP

Second: Craig Ruska

Motion passed: 9-0

5. **Finance Update:** Bill DeMare and Alan Preston offered high lights of the audit report. Membership is higher for the last fiscal year. There is over \$200,000 in the bank.
6. **Strategic Planning:** Bill DeMare is still concerned by the poor landscaping appearance. He explained some of the work that is being done at the park. He suggested that we contract with a high school to do maintenance for the landscaping every other week because they need community hours. Paul Berg discussed carpet and is getting a quote for the main theatre and community room upstairs. Some tile will be used in the main level outside the pottery room. . Paul agreed to look at the possibility of reupholstering the chairs. At the next board meeting Paul will have a quote for carpet, chair upholstery, and landscaping. Susan mentioned the signage on Casey, and this has been bumped up as a priority.

Motion to purchase a second new kiln: Bill DeMare

Second: Alan Preston

Motion passed 9-0

7. **New Business:** none
8. **Unfinished Business:** none
9. **Round Robin:** Craig Ruska thanked Paul for all that it does. Jennifer talked about how special Titanic was after working on it for 2 years. Susan will have more time in August to devote to center activities. Sylvia apologized for missing last month's board meeting; she was on vacation. She is looking forward to more events. Paul said they have 474 registrations for summer camp – the most we have had. There are 115 slots left. Alan is really happy about the financial situation the center is in. Neil said we are better financially than ever. Craig Nowicke said that he is going to be performing in "Tina's Wedding" next month. Evelyn asked about camp sponsorship needs. She would like board members to donate to this. However, after discussion, it would be better for the board to find sponsors for more assistance for tuition funds. Bill may miss the next meeting due to knee surgery but hopes to be on line for the meeting.
10. **Adjournment time:** 1:00

Submitted by:

Linda Delapenha, recording secretary