

**Friends of Carrollwood Cultural Center
Board Meeting
February 16, 2022
Carrollwood Cultural Center**

Meeting was held at the center and on Google Meet

Board Members Present: Jenifer Mirin, Craig Ruska, *Vice President*, Susan Baxter Gibson, Sophia Denicolo arrived 11:47, Alan Preston, *Treasurer*, Bill DeMare, *President*, Evelyn Bless, *Secretary*

Online: none

Board Members Absent: Craig Nowicke, Neil Smith

Staff Members Present: Paul Berg, *Executive Director*

Guests: Nancy Manning on-line

Call to order, quorum present, at 11:45 a.m. Bill DeMare, *President*.

Pledge of allegiance

Public Comment: none

1. Adoption of Agenda:

Motion: Evelyn Bless,

Second: Alan Preston

Motion Passed: 7-0

2. Consent Agenda Approval:

**Board Minutes-January
Executive Director's Report**

Motion: Susan Baxter Gibson

Second: Craig Ruska

Motion Passed:7-0

3. Executive Director's Report: Paul Berg reported on a grant that may come from the Community Foundation. He reported on 3 newly scheduled pottery classes, and the need for an additional kiln. Susan Baxter Gibson suggested asking for donations from participants in the pottery classes. Paul said that this was being considered. The cost of one new kiln is \$4600 -\$5000 approximately.

Motion to purchase a new kiln for no more than \$5000: Susan Baxter Gibson

Second: Jennifer Mirin

Motion Passed: 7-0

Paul explained how the funds from ticket sales are being reported. Paul said that reserved seating is for both members and non-members now. The goal is to have this be an early bird member privilege. Paul projects this member perk to be available for the fall season. Season passes are being considered for specific groups of programs such as Jazz.

4. Finance Update:

Alan Preston reported the center is doing great with \$25,000 in cash. There are 3 more payrolls until the county funds come in. Bill DeMare asked Paul to check with our attorney to see about the inheritance that is supposed to come to the center. Otherwise, the center will use summer registration fees to make up the difference for payroll or take out a loan.

5. New Business: Craig Ruska said that he does not feel comfortable being vice president until he has more experience serving on the board but wants to stay as a member. Evelyn Bless asked if the board could do anything that would make him more comfortable, but he wants someone from the board to step in for this year. Bill said that Craig will have to resign from the position board and the board will have a nomination process. Nancy Manning looked up the bylaws and read them to the board. Bill appointed Susan Baxter Gibson as temporary VP and ask her to sit with the governance committee to expand/develop the role of VP. Then the board can formally vote on the office of VP after the duties are defined.

Bill talked about attending the Vietnamese Lunar Holiday (TET) at the village park and speaking to 4 county commissioners. The good news is that they are all aware of the center and understand the importance of the well-rounded person. All 4 commissioners said that they would give their continued support to the center. The Carrollwood Conservancy Park is working on a website. The Florida Wind Band is performing at the park on Sunday, March 27. Saturday, April 30, there is a car and antique show with the Rotary Club being held at the park.

6. Unfinished Business: none

7. Strategic Plan: Paul Berg reported on the progress of the plan. It will be a multi-year. Board members will have to decide how to use limited funds. Susan Baxter Gibson requested that this item be listed earlier in the agenda so that the board could have more time with it.

8. Round Robin: Bill DeMare thanked Craig for his help and his request to have assistance in the office of VP. He also thanked Susan Baxter Gibson for volunteering to take the job for this year.

Adjournment time: 12:45

Submitted by:

Linda Delapenha, recording secretary