

**Friends of Carrollwood Cultural Center  
Board Meeting  
August 18, 2021  
Carrollwood Cultural Center**

Meeting was held at the center and on Google Meet

**Board Members Present:** Bill DeMare, *President*, Neil Smith, Jenifer Mirin, Craig Ruska,

**Online:** Evelyn Bless, *Secretary*, Sophia Denicolo, Craig Nowicke, Susan Baxter-Gibson

**Staff Members Present:** Paul Berg, *Executive Director*

**Guests:** None

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**Call to order,** 12:04 p.m. quorum not present, Bill DeMare, *President*.

**Pledge of allegiance**

**Public Comment:** none

1. **Adoption of Agenda:** no vote taken

**Motion:**

**Second:**

**Approve:**

2. **Consent Agenda Approval:** No vote taken

**Motion:**

**Second:**

**Motion Passed:**

3. **Executive Director's Report:** Staff are happy that summer is over. Camp went extremely well but Katie and Paul had a high level of stress waiting to hear about positive test results that would cause wither a shut down or quarantine of classes. Paul will be discussing with Ken Tinkler options for requiring cast members for Center productions to be vaccinated. Currently, businesses are allowed to require the vaccination but since performers are volunteers research needs to be done.

4. **Finance Update:** The finance committee has not met yet but will in the next week with a report to follow. The board will be notified when it is scheduled. Paul reported that while cash on hand is getting low, the accounts receivable is around \$60,000.

5. **New Business:** Bill DeMare reported that the finance committee in July approved \$3,500 in employee bonuses for Paul to distribute. Bill also discussed the executive director review that took place. The Center has been able to maintain a solid financial position during the pandemic. The committee recommended in light of the challenging year a bonus of \$8,000 to Paul. Since there was no quorum the official vote would be held in September. Susan then left to travel to the Center to make quorum.

**Quorum was reached at 12:41pm with the arrival of Susan Baxter-Gibson.**

**Motion by Susan Baxter-Gibson:** To award Paul a \$8,000 bonus as a result of his annual employee review.

**Seconded:** Craig Ruska

**Vote:** Unanimous

Discussion about the September board meeting. The Executive Director has a conflict and is unable to attend the regularly scheduled meeting. The September meeting will be moved to Friday, September 17.

**6. Round Robin:** Board members congratulated Paul on the bonus and asked to pass along to the staff thanks for the hard work in keeping the Center viable and moving forward.

**7. Adjournment time:** 1:05

Submitted by:

Paul Berg, Executive Director