

**Friends of Carrollwood Cultural Center
Board Meeting
October 21, 2020
Carrollwood Cultural Center**

Meeting was held on Google Meet

Board Members Present: Bill DeMare, *President*, Neil Smith, Alan Preston *Treasurer*, Sophia Denicolo, Susan Baxter Gibson, *Vice President*, Craig Nowicke, and Evelyn Bless *Secretary* arrived 12:15

Board Members Absent: none

Staff Members Present: Paul Berg

Guests: none

Call to order, quorum present, at 12:08p.m. Bill DeMare, *President*.

Pledge of allegiance

Public comment: none.

1. Adoption of Agenda

Motion: Susan Baxter Gibson

Second: Sofia Denicolo

Motion passed: 7-0

2. Consent Agenda approval: Board Minutes: September

Motion: Evelyn Bless

Second: Neil Smith

Motion passed: 7-0.

- 3. ED Report:** Paul Berg reported that the center is being sought by other agencies who would like to send their students here. Some actors are interested in participating in the Veteran's Day Program. Some bands are interested in streaming concerts. The CARES funding from the county will provide the center with the stationary cameras necessary for the streaming. People from the country came this morning to check on the request. Paul contacted the bank for the loan because the center must prepay for the equipment and then receive the CARES funding for it. The new equipment will be set up in the computer lab which will become a video center. Paul had requested a wall be added but the county refused to put this in the funding. In response to Evelyn's question, Paul discussed security issues and said that there will be security cameras. On election day the center will be a polling site. There will be no classes that day and exposure for staff will be limited. In November Jazz with Jim will be live streamed. This won't be done for every show. Paul explained about the different types of streaming the center can do. There still is a lot to learn about the process, but things are improving, and Paul is sharing his knowledge with others, particularly "what not to do".

All information has been turned into the country for our funding since the fiscal year ends in September. Paul said that he has a good contact with a person in the country who he has worked with on getting the CARES funding.

4. **Finance Update:** Alan Preston reported that the center has used a line of credit for \$50,000. In 2018 and 2019 the line of credit was not used. At the end of the fiscal year the center had a loss of \$38,000; that could be adjusted later. The loss would have been \$100,000 without the PPP. The center needs grants, and CARES. Paul said there may be another \$30,000 from the country for operating expenses. Bill DeMare mentioned that the center was able to keep staff. He said that there is a need for a relief bill for non-profits and small businesses or they will go under. Bill mentioned the upcoming audit and how the PPP funds might be handled. Evelyn Bless asked about the "grand world". Paul said that he had been doing some follow-up with organizations and they were being overwhelmed with requests. Organizations have had to change deadlines in order to reads all of the requests. Foundations are usually restricted in the amount of money they can allocate. Bill DeMare said that there were more grants for children's needs becoming available.

5. **Board Drive:** Bill DeMare reminded the board about the self- assessment and the low rating achieved for attracting board members. He also noted that the board needs to recruit younger members. He outlined a plan of soliciting resumes from an email blast, etc., that would be sent to members, and center participants. Susan Baxter Gibson suggested that we have a strategy of going to donors first. In the request it should be mentioned that board members are expected to contribute either financially or in -kind services to the center. The current amount is \$500 but it could go to \$1000. Meeting time is an issue with younger members who are working. Eventually the meetings will be in person, although the center could have combination meetings with some members on line. Bill took a survey of the board to find out what time would be good for in-person meetings. The consensus of board members was 4:00 or 4:30. For the time being, meetings will continue to be held online on the third Wednesday of the month at 12:00. Bill requested that any recruitment information sent out be reviewed by the attorney, and thought that 2021 would be the best time. Members of the board requested that the process be simplified; this will be discussed at subsequent board meetings. Board members asked Paul to follow up on a particular person who has been interested in joining the board

6. **New Business:** none

7. **Unfinished Business:** none

8. **Round Robin:** Evelyn shared that she has just returned from a trip to California to see her daughter. Craig mentioned how fabulous the new park is, and that he took videos with his drone for his real estate company. Paul encouraged everyone to vote and stay healthy. Alan, Sophia, Susan and Neil thanked Paul and the staff for their hard work and for the virtual options. Bill explained that the park is beginning to open up. The shelters are open but not for reservation, but people at the park can use them. The Nature Center will open in two months. The fish pond has 1000 catfish and fishing could be a subject for summer camp next year.

Adjournment Time: 1:09

Submitted by:

Linda Delapenha, Recording Secretary