

**Friends of Carrollwood Cultural Center
Board Meeting
May 19, 2021
Carrollwood Cultural Center**

Meeting was held at the center and on Google Meet

Board Members Present: Bill DeMare, *President*, Neil Smith, Craig Nowicke, Jenifer Mirin, Alan Preston *Treasurer*, Craig Ruska, and Evelyn Bless, *Secretary*

Online: Sophia Denicolo, joined at 12:10

Board Members Absent: Susan Baxter Gibson, *Vice President*

Staff Members Present: Paul Berg, *Executive Director*, Derek Baxter, *Entertainment Director*

Guests: Nancy Manning

Call to order, quorum present, at 12:00 p.m. Bill DeMare, *President*.

Pledge of allegiance

Public Comment: none

Adoption of Agenda:

Motion: Alan Preston

Second: Jenifer Mirin

Motion passed: 7-0

- 1. Consent Agenda approval:** Board Minutes-March
Governance Committee-March

Motion: Alan Preston

Second: Jenifer Mirin

Motion passed: 7-0.

- 2. Introduction of New Staff Member:** Paul Berg introduced Derek Baxter, the Entertainment director. The 3rd new hire, Community Engagement Director, will join the center in June. Board members introduced themselves to the new staff member.
- 3. Sunshine review:** Ken Tinkler, the board's attorney, explained the Florida Sunshine and Public Records Laws for 2021 which he distributed to board members. He summarized the adjustments made in 2020, and stated that there are few exemptions to the Sunshine Law. He answered questions from the board.
- 4. Executive Director's Report:** Craig Nowicke asked questions about the report. Commercials for Advent Health were made in the center's pottery studio. Paul stated that ½ of the commuter room is being changed to a filming lab. The center is going to receive a bequest in the near future

5. **Finance Update:** Alan Preston reported that the center is doing well as usual. Summer camp has received about \$31,000. Allan anticipates the center not needing cash during this year. There is \$116,000 in the bank. The center is receiving calls about rentals every day, and we are waiting for county approval.

6. **New Business:** Evelyn announced that she will be traveling for 4-5 months this summer. She explained that the governance committee is reviewing the handbook and noted that the center needs a new mission statement. She is going to send job responsibilities to each board member for the present offices held. More information is forth coming from the committee.

7. **Unfinished Business:** Bill DeMare stated that the annual meeting was discussed at the Finance Committee. The recommendation was that Paul would put together a report without predictions for the future. The bylaws do not require an annual meeting, according to Paul.

Motion: Evelyn Bless moved that due to uncertainly of the future, the board will cancel the annual meeting for 2021

Second: Jenifer Mirin

Approved: 6-0, Craig Ruska had left before this vole.

8. **Round Robin:** Nancy Manning commented about the annual meeting being cancelled, and looks forward to the future when we can hold them again. Neil Smith thanked Ken Tinkler for his work for the board. Evelyn Bless stated that she is really excited about the center moving forward. Alan Preston said that it is great to see the new team moving forward. Bill DeMare remarked positively on having 2 hew board members, and 3 staff members. Derek Baxter said that he is excited to be here and excited for the future. Jenifer Mirin is also excited about the new staff members and moving forward and preforming again. Ken Tinkler said that he is always happy to help the board and looks at us a very successful public/private partnership. Bill remarked that the county looks to this as a good example and thinks about moving forward to other activities. Craig Nowicke expressed his interest in the center moving forward. Paul Berg said that it was great to see everyone in person at this meeting.

9. Adjournment time: 1:10
Submitted by:
Linda Delapenha, recording secretary