

**Friends of Carrollwood Cultural Center  
Board Meeting  
February 17 2021  
Carrollwood Cultural Center**

Meeting was held at the center and on Google Meet

**Board Members Present:** Bill DeMare, *President*, Neil Smith, Craig Nowicke, Sophia Denicolo, Jenifer Mirin

Online: Alan Preston *Treasurer*, Evelyn Bless *Secretary*, Susan Baxter Gibson, *Vice President* joined at 12:36

**Board Members Absent:** none

**Staff Members Present:** Paul Berg, Executive Director

**Guests:** Nancy Manning, online

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**Call to order**, quorum present, at 12:12 p.m. Bill DeMare, *President*.

**Pledge of allegiance**

**Public comment:** none

**1. Adoption of Agenda**

**Motion:** Neil Smith

**Second:** Sophia Denicolo

**Motion passed:** 6-0

**2. Consent Agenda approval:** Board Minutes-January

Approval of By-Law Changes

**Motion:** Neil Smith

**Second:** Evelyn Bless

**Motion passed:** 6-0.

- 3. Executive Director's Report:** Paul Berg reported that the center has received the second round of PPP. Paul said that he is consolidating positions while filling open positions. The artistic director position will be possibly called events manager. In mid to late March all staff will be brought back to the office, but some people will have work at home days. In 2020 the center had a lot of transition and came out as a stronger organization, according to Alan Preston. A new ticketing system will be initiated that incorporates other items, such as fund raising. Reserve seating will also be included. Paul explained what he is looking for as he hires staff. He is currently taking over multiple positions at the center. Sophia had some ideas about classes for children and she was advised to meet with Katie.
- 4. Finance Update/Audit:** Alan Preston reported that the center is doing amazing. The classes are profitable. Alan is looking at cash flow right now, and the center has enough cash for 5 payrolls.

County money and PPE will be coming in. Bill brought up the idea of giving staff a money incentive and asked the board to think about it. Jenifer asked Paul about the moral of the staff and he explained the current situation. Alan and Paul are working on the audit.

5. **New Business:** Susan asked about the open position of HOA event planner and Paul explained how he planned to staff that. Evelyn brought up the issue of core committees. She asked the board to give a thought to being part of a committee. Bill asked for Evelyn to send him a list of committees, and he will include that in the agenda of the next board meeting
6. **Unfinished Business:** Bill DeMare talked about getting a patron of the arts to sponsor the center. Paul brought up that he and Todd were researching information about getting Dr. Patel involved. Bill explained that they were focusing on the Dr. Patel's son, who has small children and lives in the village.

**Round Robin:** Craig complemented Paul on the job he is doing. Neil and Jenifer thanked Paul for taking over other responsibilities. Nancy suggested that we give Todd a farewell gift; she will send out the by-laws to board members. Bill thanked Nancy for her work on the by-laws. Evelyn thanked Paul for being so positive with everything that is going on. She said he has a good opportunity to hire new blood. Susan said that she senses new interest in the community to get involved. Alan mentioned that Carrollwood Village is getting younger and we need to provide programs for young families. Paul thanked the board members for their support. Susan suggested a candidate for membership on the board and Paul offered to get in contact with him. Bill thanked the directors for being professional and letting Paul do his job.

7. Adjournment time: 1:00  
Submitted by:  
Linda Delapenha, recording secretary  
Corrected version