**Friends of Carrollwood Cultural Center**

**Board Meeting**

**July 22, 2020**

**Carrollwood Cultural Center**

Meeting was held on Google Meet

**Board Members Present**: Bill DeMare, *President*, Neil Smith*,*Craig Nowicke**,**Alan Preston*Treasurer*, Evelyn Bless,*Secretary*

**Board Members Absent***:*Susan Baxter Gibson,*Vice President***,**Sophia Denicolo

**Staff Members Present**: Paul Berg

**Guests:**none

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**Call to order**, quorum present, at 12:08p.m. Bill DeMare, *President.*

**Pledge of allegiance**

**Public comment:**none

1. **Adoption of Agenda:**

**Motion:**Alan Preston

**Second:**Neil Smith

**Motion passed**:5-0

1. **Consent Agenda approval:** Board Minutes: June

**Motion to approve corrected minutes**: Evelyn Bless

**Second:**Alan Preston

**Motion passed**: 5-0.

1. **Board Self-Assessment**: Evelyn Bless said that has received 4 assessments and still needs to get them from Susan and Craig. Sophia is new, and Evelyn said that she could have a pass on this year. Evelyn agreed to re-send Craig a document.
2. **Executive Director’s Report:**Bill DeMare asked the board if they had questions for Paul after reading his report. Neil asked about the food truck and who it was for. Paul responded that it was for everyone at the center. Evelyn asked about the rework of the center schedule and could she get a copy. Evelyn asked Paul if he had a feeling about the results of the survey that was sent out. He said that people seemed to be interested in theater and that the responses were very positive. About $3000 in donations came in last month; another request will be made. Paul summarized his report by saying that there are constant changes, new county directives, and disagreement within the county on the wearing of masks. He is working with a grant writer currently. The state grant received has an increase of $4000 over last year. Bill asked Paul to correct his report on the poling site requests.
3. **Finance Update:** Alan reported that the finance committee meeting was yesterday, and the revenue for the center is $26,000 for last month. Expenses have been cut down and the lines of credit have all been paid off. The center may get more stimulus money. Paul said that he is being very conservative with the numbers because there is so much change. Bill asked if we would end the year in a positive position; Paul responded that he believed so. Evelyn asked Paul if he was concerned about the Florida Budget for Cultural Affairs. He explained that contracts have already been signed with dollars attached, so that money will arrive.
4. **New Business:**Evelyn asked Paul how he was going to proceed to develop a budget for next year. Paul explained that he was going to develop 2 budgets, each for 6 months. He is working on the first part now making assumptions on the size of the audience the center will have. He mentioned that a church is interested in renting the main theater once a week until the end of the year, and this could be a good gain. Bill asked Paul to include the assumptions he is making as he presents the 2021 budget.
5. **Unfinished Business:** none
6. **Round Robin:** Craig, Neil, Alan, and Linda thanked Paul for his hard work and leadership at the center. Paul thanked the board for their support and said that it makes a huge difference to him as he navigates the changes. Bill thanked the board for not trying to manage things and leave the management of the center to Paul.
7. **Motion to adjourn:** Evelyn Bless

**Second:** Neil Smith

**Adjournment Time:**12:42

Submitted by:

Linda Delapenha, Recording Secretary