

**Friends of Carrollwood Cultural Center
Board Meeting
July 17, 2019
Carrollwood Cultural Center**

Board Members Present: Bill DeMare, *President*, Alan Preston, *Treasurer*, Neil Smith, *Vice President*, Evelyn Bless, *Secretary*, Susan Baxter Gibson, Craig Nowicke, Sophia Denicolo

Board Members Absent: none

Staff Members Present: none

Guests: none

Call to order, quorum present, at 4:00p.m. Bill DeMare, *President*.

Public comment: none

1. Adoption of Agenda:

Motion: Neil Smith

Second: Susan Baxter Gibson

Motion passed: 7-0

2. Consent Agenda approval:

Board Minutes: June
Committee minutes:
May Governance Committee

Motion: Susan Baxter Gibson

Second: Evelyn Bless

Motion passed: 7-0

- 3. Nancy Stearns resignation:** Bill DeMare stated that Nancy sent a letter of resignation. Bill gave a short history of her service. The Finance committee discussed the possibility of a plaque or a room named after her. Paul Berg mentioned the possibility of a bench in her honor placed outside the center with her name on it. The board liked the idea of the bench, and Paul said that it should cost under \$1000.

Motion to purchase and install bench to honor Nancy Stearns for a cost up to \$1500: Susan Baxter Gibson

Second: Alan Preston

Motion Passed: 7-0

Evelyn Bless suggested sending flowers to Nancy when she arrives home tomorrow. The board agreed.

- 4. Executive Director's Report:** Paul Berg reported on "Singing in the Rain". Tickets are sold out for this weekend, and just a few are available for the second weekend. Paul said that he is setting up training for the new ticketing system for the staff. The target timeline is Sept. for the new system to be in place. The week of July 22 Paul and Todd will be meeting with this company to put together a

development and grant program. The studio is scheduled to be completely fumigated next week. The county is paying for the tenting and clean up.

5. **Finance Update:** Alan Preston reported that the center is doing well. Overall the center is \$11,000 to the good. Memberships and donations are better than projected. The Finance committee discussed the Strategic Employee planning committee. Bill DeMare said that the committee will start meeting on October 7 at 4:00. Paul will send the job descriptions to the board members.
6. **Governance Committee:** Bill DeMare reminded the board that Nancy Stearns chaired the governance committee, but said that he does not want to chair that committee. He recommended that the committee meet quarterly on pre-set dates. Evelyn Bless stated that the next meeting is scheduled in October. The board discussed the functioning of the governance committee in relation to the selection of board members. Bill DeMare announced that the Carrollwood Park Conservancy has been talking with Aaron Washington about putting something on as an annual event at the park.
7. **Unfinished Business:** The board was given a copy of the strategic plan and asked to review it. It will be discussed at the next board meeting in August.
8. **Round Robin:** Craig Nowicke is donating a cabinet to the chorus. Alan Preston is going to do a reconciliation of finances. Paul Berg talked about summer camp; there are many returning kids every year. Pre-teens have been a challenge this year. Paul encouraged board members to come by on Friday at 4:00 to see the campers "show and share".
9. **Adjournment:** 5:40

Submitted by:

Linda Delapenha, Recording Secretary