

**Friends of Carrollwood Cultural Center  
Board Meeting  
August 15, 2018  
Carrollwood Cultural Center**

**Board Members Present:** Bill DeMare, *Acting President*, Nancy Stearns, Alan Preston, *Treasurer*, Neil Smith, Susan Baxter Gibson and Craig Nowicke

**Board Members Absent:** Evelyn Bless

**Staff Members Present:** Paul Berg, Executive Director

**Guests:** none

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**Call to order,** quorum present, at 4:00p.m. Bill DeMare, *Acting President*.

**Public comment:** none

**1. Adoption of Agenda:**

**Motion:** Alan Preston

**Second:** Susan Baxter Gibson

**Motion passed:** 6-0

**2. Consent Agenda approval:**

Board Minutes – July

Committee minutes:

Advocacy Committee, June Governance Committee, Board Development Strategic Plan,  
Executive Director's Report

**Motion:** Nancy Stearns

**Second:** Neil Smith

**Motion passed:** 6-0

**3. By Laws Update:** Paul Berg sent the By Laws to the attorney, who made two changes

**Motion to accept the revised By- Laws:** Neil Smith

**Second:** Susan Baxter Gibson

**Motion passed:** 6-0

The board decided that for next year when the By Laws are reviewed again that a statement should be added that the finance committee must have a member with expertise in finance.

**4. Finance Update:** Alan Preston reported that the center is profitable and \$23,000 over projected profit. Next year we will lose possibly \$20,000 in government funding and therefore the

center will need more grants and membership. Alan stated that he is expecting to receive the audit report within the next 24 hours. The report needs to be signed and sent to the county next month. There is a budget meeting scheduled for next. Monday, August 20.

5. **New Business:** Nancy Stearns, as president, was in charge of the board's Christmas tree last year. Susan Baxter Gibson volunteered that she has Beany Babies that could be the board's tree this year.

6. **Unfinished Business:** Bill DeMare explained some of the discussions and activities that have occurred around the establishment of the Landscape Committee. Susan reminded the board that it is time to deal with the executive director's compensation.

**Motion:** that the compensation committee provide Paul Berg with the maximum budgeted 3% raise retroactive to Oct. 1, 2017-Susan Baxter Gibson

**Second:** Alan Preston

**Motion:** Passed: 6-0

Susan Baxter Gibson asked about updating the pictures on the website to reflect more current activities. Paul said that he would look into it.

7. **Strategic Planning-** Paul Berg led a session.

8. **Adjournment: 6:00**

There will not be a board meeting held in September.

Submitted by:

Linda Delapenha

Recording Secretary