

**Friends of Carrollwood Cultural Center
Board Meeting
June 20, 2018
Carrollwood Cultural Center**

Board Members Present: Nancy Stearns, *President*, Susan Baxter Gibson, Alan Preston, *Treasurer*, Neil Smith, Bill DeMare, *Vice-President*, and Evelyn Bless, *Secretary*

Board Members Absent: Craig Nowicke

Staff Members Present: Paul Berg, Executive Director

Guests: Steve Shirley, representing Phase 1

Call to order, quorum present, at 4:00p.m. by Nancy Stearns, President.

Public comment: Steve Shirley spoke positively about the Cultural Center which is located in the center of Phase1.

Reaffirmation of Bill DeMare:

Motion: to reaffirm Bill DeMare as an independent board member under the conditions of his existing term: Neil Smith

Second: Susan Baxter Gibson

Motion passed: 5-0 Bill DeMare abstained.

Resignation of Nancy Stearns: Nancy Stearns read a letter of resignation and asked to stay as a member of the board through her term.

Paul asked that the board to recognize Nancy as an outstanding leader who joined the board in 2009 and became the president in 2010. She chaired committees, volunteered at events, and helped whenever and wherever she could. She has been instrumental in helping the center to thrive. Alan thanked Nancy for guiding us through the hard times of previous years. Paul Berg explained that the By-Laws state that the Vice President will take the president's place through January.

1. Adoption of Agenda:

Motion: Nancy Stearns

Second: Alan Preston

Motion passed:6-0

2. Consent Agenda approval:

Board Minutes – May-correction made

Committee minutes:

April Governance, June advocacy Committee, May Advocacy Committee,

- 3. Executive Director's report:** Evie Zimmer resigned as Arts Director and Paul is appointing Michele Stone in her place. Bill DeMare suggested that when there is an opening at the center that we have a posting that lasts for 10-14 days. Since Washington and Eisenstadt are no longer part of the center, there is an opportunity to bring in new programs. Bill DeMare suggested that Paul create

an exploratory committee to look at new programs. Summer camp is going extremely well. The center purchased 3 more picnic tables after the food truck rally was held this week.

4. **Arts Council Briefing:** Paul Berg distributed a one part summary to the board about the Arts Council and explained the history of the council. Hillsborough County has recently given additional funds to the council to use for grants to small and medium entities.
5. **Finance Update:** Paul Berg gave information about the summer camps. Every Thursday the center provides an “extra” continental breakfast for the parents when they drop off the kids. The tuition assistance program has been expanded this year to provide for more children. Alan Preston reported that the center is ahead of budget this year. Cash flow has improved year over year and is very good this year.
6. **Strategic Planning:** Paul Berg began the process with advocacy topics. The board needs to establish objectives, actions, time lines, and “who”. The organization that we need to begin with is the county, then the state representatives and meet with them annually. Parks and Recreation needs to have fact sheets annually. At the state level, the center would be asking representatives for funding for the arts and giving them specific information. The time lines would be annually with the emphasis on being proactive with budgeting. Bill DeMare explained the importance of meeting with the aides of elected officials. The HOAs needs to be included in advocacy as far as maintaining relationships. The board needs to get a report to the HOAs before they do their budgets.
7. **Unfinished Business:** none
8. **New Business:** none
9. **Adjournment:**
Submitted by:6:00

Linda Delapenha

Recording Secretary