

**Friends of Carrollwood Cultural Center
Board Meeting
May 18, 2018
Carrollwood Cultural Center**

Board Members Present: Nancy Stearns, *President*, Susan Baxter Gibson, Alan Preston, Neil Smith, Craig Nowicke, and Bill DeMare, *Vice-President*

Board Members Absent: Evelyn Bless, *Secretary*,

Staff Members Present: Paul Berg, Executive Director

Guests: Bill West, president of Phase 111, and Stacy Caporieci and her daughter

Call to order, quorum present, at 4:00p.m. by Nancy Stearns, President.

Public comment: none

1. Adoption of Agenda:

Motion: Bill Smith

Second: Alan Preston

Motion passed: 6-0

2. Consent Agenda approval:

Board Minutes - April

Committee minutes:

Strategic Planning Committee, May Proposed Governance, Executive Director's Report

Motion: Alan Preston. After a correction in the minutes was made by Bill DeMare, and the ED report was removed for later discussion at Paul's request, Alan amended his motion to cover those items.

Second: Susan Baxter Gibson
Neil Smith

Discussion: Paul requested that the ED report be pulled and discussed later. Bill De Mare corrected the minutes.

Motion Passed: 6-0

3. Board Assessment: Nancy Stearns said that this is complete except for Alan Preston.

4. Sunshine Review: Ken Tinkler presented an update on the Florida Sunshine Law with particular attention to Facebook, meetings, email, and committees. Board members were able to ask questions and received a handout.

5. Board Composition Matrix: Deferred because Evelyn Bless was not in attendance.

6. Finance Update: Alan Preston announced that we have \$62,000 in the bank which is enough to carry the center until July 1, when the county sends money. The center is ahead of budget in net income. Memberships are down. When Todd has meetings with potential corporate sponsors he is encouraged to bring a board member with him.

7. **Strategic Planning:** Craig Nowicke explained that the steering committee minutes have been sent out. The last session narrowed the plan down to 3 years from 5 years. The board needs to have a work session next. In June the board meeting will be expanded to meet from 4 to 6 so that a work can be done on the strategic plan.
8. **Old Business:** Paul Berg discussed the Ed report with the board.
9. **New Business:** Some board members inquired about the process of bringing new members on the board. Paul said that the process needs to be updated. He asked guests to take his business card and sent him an email so that he could send them information about becoming a board member. Stacey Caporicci spoke to the board at Susan's request, and answered questions about her interest in becoming a board meeting.

10. Adjournment:

Submitted by: 5:45

Linda Delapenha

Recording Secretary