

4-12-2018 Governance Committee final minutes

Present: Nancy Stearns, Nancy Manning, Jan McCarthy, Evelyn Bless, Neil Smith

Absent: Chris Hugues

Also present: Paul Berg

Called to order 1:05 pm

Chair: Nancy Stearns; minutes: Evelyn

Approval of March minutes: Motion to approve: Nancy Manning; 2nd: Neil Smith. Two spelling/wording corrections. Approved unanimously.

Advisory Council.

- Will need to update Bylaws.
- Approved in concept by Board and sent back to Governance to develop procedures.
- The Council will have a role in future strategy; therefore recruiting for it should start after we've finalized our strategic vision more fully. There is no rush to develop procedures, although we should be thinking of possible members. Tabled to next month or couple months following.

Board Matrix.

- Will be very useful for identifying areas where we need new members.
- Should be handed out in a Board meeting, each member requested to fill in for his/her self, and collected.
- Several minor changes suggested. Matrix needs to match Board Application, which is more detailed and needs review in future.
- **Action:** Evelyn will revise Matrix and bring to committee next month.

Agenda items for Board:

- This month: approval of standing committees' composition (Governance, Development, Finance, Programs: chairs should list members).
- May: annual Sunshine training: committee members are requested to attend.

Bylaws review: we started, worked up to line 50.

New business: Board self-assessment next meeting.

Next meeting May 3, 1 pm.