

**Friends of Carrollwood Cultural Center
Board Meeting
February 21, 2018
Carrollwood Cultural Center**

Board Members Present: Nancy Stearns, *President, Secretary*, Craig Nowicke, Bill DeMare, *Vice-President*, Susan Baxter Gibson, Alan Preston

Board Members Absent: Evelyn Bless, Neil Smith

Staff Members Present: Paul Berg, Executive Director, Todd Dunkle

Call to order, quorum present, at 3:40p.m. by Nancy Stearns, President.

Public comment: none

1. Adoption of Agenda:

Motion: Alan Preston

Second: Susan Baxter Gibson

Motion passed: 5-0

2. Consent Agenda approval: Board Minutes-Jan.: (Strategic Planning Session)
Committee minutes:
January Final Governance, Executive Director's Report

Motion: Bill DeMare

Second: Susan Baxter Gibson

Motion Passed: 5-0

3. Conflict of Interest Forms: Paul Berg requested that forms be returned to him ASAP.

4. Board Assessment: Nancy Stearns announced that forms are due to her by April 1, 2018

5. Board Elections: Craig Nowicke and Neil Smith were reelected for 3 year terms.

Motion: Bill DeMare

Second: Alan Preston

Motion Passed: 5-0

6. Finance Update: Alan Preston reported that he has a 9/90 IRS extension that is due 4/15/2018. He will secure at least 4 bids for an auditor for the board this year. The center is on budget.

7. Strategic Planning: Board members and staff expressed their ideas for the future of the center. Written papers will be given to Evelyn Bless after the March meeting... Strategic planning will be continued next month.

8. Unfinished Business:Craig Nowicke complemented Aaron on the food truck rally held on Saturday.He also reported that the chorus participated at Curtis Hixon Park in a PTA program honoring the Parkland students.

9. New Business:none

10. Adjournment: 5:00

Submitted by:

Linda Delapenha

Recording Secretary