

**Friends of Carrollwood Cultural Center  
Board Meeting  
October 18, 2017  
Carrollwood Cultural Center**

**Board Members Present:** Nancy Stearns, *President*, Alan Preston, *Treasurer*, Neil Smith, Evelyn Bless, *Secretary* and Craig Nowicke

**Board Members Absent:** Susan Baxter Gibson, Bill DeMare

**Staff Members Present:** Paul Berg

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Call to order, quorum present, at 4:00p.m. by Nancy Stearns, President.

**Public comment:** none

**1. Adoption of Agenda:**

**Motion:** Alan Preston

**Second:** Neill Smith

**Motion passed:5-0**

**2. Consent Agenda approval with changes to minutes:**

Board Minutes-Sept.

Committee minutes:

Sept. Final Governance, September Metrics Report

**Motion:** Modify minutes by Evelyn Bless

**Second:** Alan Preston

**Motion Passed:5**

- 3. Executive director's Report:** Paul Berg reported that Rick Valdez is the new interim director of the Parks and Recreation Department. The MOU was initially rejected, but corrected upon further reading of the contract. Craig Nowicke is going to be working with Paul to plan how to increase rentals.

- 4. Board Committee Annual Report:** Evelyn Bless referenced the new handbook, appendix Q, as the plan for the annual board committee reports. This report will cover the past year: accomplishments, progress, etc. The questions are available on line. Reports are due at the Nov.15 board meeting from the committee chairs.

- 5. Strategic Planning:** Paul Berg said that he and Susan Baxter Gibson are meeting tomorrow to decide how to approach the task. Craig suggested that the board meet in January to do the strategic planning utilizing the committee reports from the annual report. The board will have a strategic planning meeting before the board meeting in January, followed by the public meeting.

- 6. Finance Update:** Allan Preston stated that Paul has worked to close the books for the year. The center is doing well with cash at the end of the fiscal year. Alan will be exploring auditors to use next year.

7. **Unfinished Business:** Nancy Stearns stated that it has come up whether CCC committee members should be members of the CCC.

**Motion:** Alan moved that we require committee members to be members of CCC.

**Second:** Neil Smith

**Motion not passed:** 0 in favor, 5 opposed.

8. **New Business:**

Board Christmas Party date changed to Dec. 10, at 5:00, at Nancy's. Board members are asked to bring something to share.

Christmas trees will be put up on Nov. 5. In the lobby of the center.

9. **Adjournment: 4:45.**

Submitted by:

Linda Delapenha

Recording Secretary