

## **7\_03\_2014 PROPOSED Governance Committee minutes**

Present: Nancy Stearns, Nancy Manning, Sandra Harrington, Evelyn Bless

Absent members: Libbie Jae

Also present: Paul Berg

Called to order 3:08

Chair: Nancy Stearns, minutes: Evelyn

**Approval of May minutes:** Motion: Evelyn; second: Nancy Manning. Approved.

**Note:** Evelyn will be out of town July and August, not present for committee meetings or Aug Board meeting.

**Meeting about 30 acre parcel being reclaimed.** The HOAs, County and assistant city manager met to discuss future fate of this parcel. County suggested that Center should have management contract. There is varied current talk about what will go there—dog park, athletic facilities, nature area, boutique shops/eateries. What would we offer proactively? We discussed and agreed that:

- a) We should express our gratitude for the flattering suggestion
- b) However, we would need to know more about what will happen to the area; management of the area would require a new contract and staff
- c) The only piece that we can think of currently that fits our current mission is: We would like to suggest a bandshell in the area. The County could build, we would manage the events.

**Old School House in Citrus Park.** Dan Myers, the architect assigned by County, approached Paul about this. This is an historic building. It has problems, such as not being ADA compliant, no air conditioning and insect infestations. Museum in it.

**Discussion:** this is all very preliminary; we need to have the discussion in our strategic planning, where we talk about what we want to become. Thinking out of box: move soccer field activities to 30 acre parcel, take over soccer field for expansion, move the Old School House there and use for museum, theatre, maybe classes.

**Note:** Mayor Buckhorn will be at Center for Kiwanis Club presentation: we should make sure he has a tour.

**Strategic Plan.** We will set dates and topic for next workshop in August Board meeting. Having gone through groundwork activity and the current pressing planning need (the Studio), we are ready now to tackle larger vision.

- First workshop should be a refresher course on concepts, what we've covered. At that time we will ask for ideas on the next one (start thinking), assign homework.

- Second workshop will be big picture in our various areas. May use an outside facilitator so Craig is free to contribute. Invite stakeholders from committees.  
**Action item for Paul and Evelyn:** meet about agenda, facilitator
- Suggested dates: have both in September. We would like Sept 12 and 26.  
**Agenda item for Aug Board meeting:** dates for workshops.

**Possible new committee member.** We suggested Rev. Marti Mattner.

**Action item for Nancy Stearns:** Nancy will approach her.

**Customer Service Policy.** Minor changes suggested.

**Action item:** Evelyn will revise, send to Paul.

**Agenda item next month:** Paul will bring his policy and comments, committee will collate and produce final draft for Board.

**Committee member policy.** Changes suggested. We should include a list of responsibilities; what should they be?

**Action item:** Evelyn will revise, send out.

**Board policies review.** We went over policies from Board minutes back to 2008. Nancy will make a page for each policy in a policy book.

**Agenda item for August Board meeting:** Records Retention and Conflict of Interest policies.

**Action item for Finance Committee.** Because our fiscal year is now 10/1 to 9/30, discuss the timing of the annual meeting (which includes a report on state of the Center). What month should it be held in?

**Action item for Evelyn and Paul:** work on communication policy

**Action item for Evelyn:** send Nancy Manning a copy of New Board Member Orientation Checklist.

**Action item for Board recording secretary:** going forward, mark each Board vote on policy as such: "policy."

**Action item for committees:** look at your procedures and see if any need to be included in this policy book.

Notes on MAS theatre selections:

This fall: Andrews Brothers

April: Plan 9 from Outer Space

July: Sister Act

Fall: Things my mother taught me

Adjourned 4:55 pm